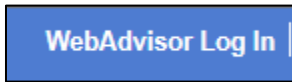


Ranger Portal

Payment Plan Setup

1. Access [WebAdvisor](#) using any internet browser.
2. Click the WebAdvisor Log In link in the upper right corner of your screen.



3. Input your User ID and Password, then click Submit.

| | |
|---------------------------------------|---|
| User ID: | <input type="text" value="jdoe"/> |
| Password: | <input type="password" value="●●●●●●"/> |
| Show Hint: | <input type="checkbox"/> |
| <input type="button" value="SUBMIT"/> | |

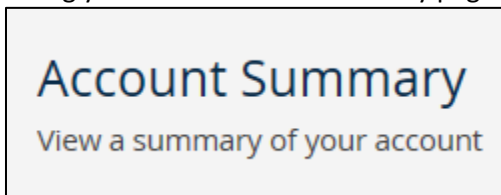
4. Click the Students menu link, located in the left portion of your screen.



5. Click the View Account and Make Payments link, located under the Student Accounts section.

| |
|---|
| Student Accounts |
| View Account and Make a Payment |
| Banking Information |
| Student Tax Information |

6. Upon clicking the View Account and Make Payment link, a new browser window will open, taking you to the Account Summary page of the Ranger Portal.

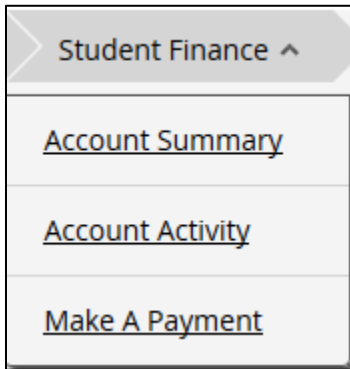


7. Students can access the Make a Payment screen using various options.
 - a. Click the Make a Payment link, located in the center of your screen, aligned in the Total Amount Due row.

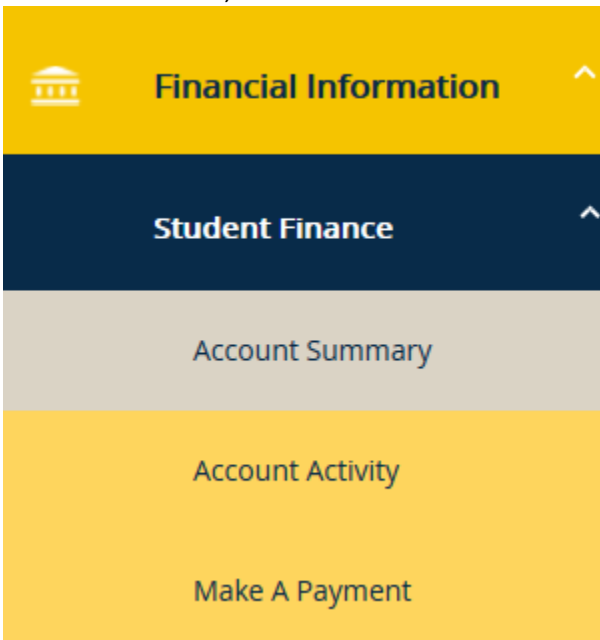
| | | |
|------------------|--------|--------------------------------|
| Total Amount Due | \$0.00 | Make a Payment |
|------------------|--------|--------------------------------|

Ranger Portal Payment Plan Setup

- b. Click the Student Finance at the top of your screen, producing a drop down of option, then clicking the Make a Payment link.



- c. Click the financial institution icon in the left column of your screen, located under the home icon, click Student Finance then click Make a Payment.



8. Once you have accessed the Make a Payment screen, click the Create a Payment Plan button located within the scrolling bar at the top of your screen.



Ranger Portal

Payment Plan Setup

9. Click the radio button next to Student Receivables for the Semester Term charges wanted and click Continue.

Create Payment Plan

Select an item for a Payment Plan (you can only choose one)

i REGIS PAYMENT OPTION PAYMENT PLANS:

| 2018 Fall Semester | | | |
|--|---------------|-----------|------------|
| Item | Payment Group | Date Due | Amount Due |
| <input checked="" type="radio"/> Student Receivables | WEBGL | 8/27/2018 | \$3,080.00 |

Cancel
Continue

10. Review all details of your payment plan including your payment schedule. Read the Payment Plan Terms and Conditions thoroughly, click the “I agree...” check box, and then click Continue to submit your payment plan.

7/11/2018 at 11:20 AM

Review these payment plan terms and check the box at the bottom to continue.

| Payment Plan Summary | | Payment Plan Schedule | |
|----------------------|--------------------|-----------------------|----------|
| Student | | 7/15/2018 | \$565.00 |
| Term | 2018 Fall Semester | 8/15/2018 | \$513.00 |
| Original Plan Amount | \$3,080.00 | 9/15/2018 | \$513.00 |
| Number of Payments | 6 | 10/15/2018 | \$513.00 |
| Frequency | Monthly | 11/15/2018 | \$513.00 |
| Flat Late Fee | \$15.00 | 12/15/2018 | \$513.00 |
| Setup Charge | \$50.00 | | |
| Total Plan Amount | \$3,130.00 | | |

Payment Plan Terms and Conditions

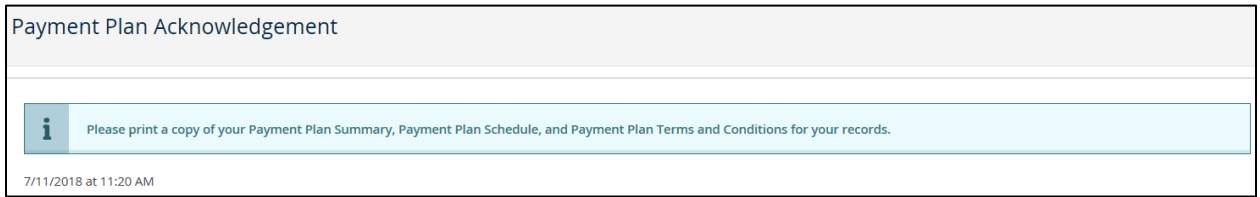
REGIS PAYMENT OPTION PAYMENT PLAN TERMS & CONDITIONS:
 Payments are due the 1st or 15th day of the month, determined by

I agree to the terms and conditions outlined above.

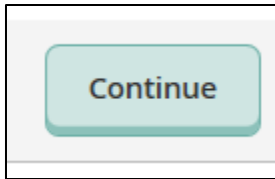
Continue

Ranger Portal Payment Plan Setup

11. Once submitted, you will be taken to the Payment Plan Acknowledgement page. It is highly recommended you print or save a copy of these payment plan details.



12. To exit the Payment Plan Acknowledgement page, simply scroll to the bottom of the page and click Continue.



13. You will be taken back to the Make a Payment screen, which will display your newly requested payment plan payment schedule.

| 2018 Fall Semester | | | | | \$3,130.00 |
|-------------------------------------|--|---------------|------------|------------|---------------|
| Select | Item | Payment Group | Date Due | Amount Due | Amount to Pay |
| <input checked="" type="checkbox"/> | Payment Plan 99722 - Student Receivables | WEBGL | 7/15/2018 | \$565.00 | \$ 565.00 |
| <input type="checkbox"/> | Payment Plan 99722 - Student Receivables | WEBGL | 8/15/2018 | \$513.00 | \$ |
| <input type="checkbox"/> | Payment Plan 99722 - Student Receivables | WEBGL | 9/15/2018 | \$513.00 | \$ |
| <input type="checkbox"/> | Payment Plan 99722 - Student Receivables | WEBGL | 10/15/2018 | \$513.00 | \$ |
| <input type="checkbox"/> | Payment Plan 99722 - Student Receivables | WEBGL | 11/15/2018 | \$513.00 | \$ |
| <input type="checkbox"/> | Payment Plan 99722 - Student Receivables | WEBGL | 12/15/2018 | \$513.00 | \$ |

14. You can now log out of the Ranger Portal and or WebAdvisor as your payment plan has been established.